

**City of Burlington Housing Authority
Riverview Manor
July 9, 2009**

The regular monthly meeting of the City of Burlington Housing Authority was held on Thursday, July 09, 2009 at Riverview Manor at 6:30 P.M. The meeting was called to order by Chairman Lapp.

COMMISSIONERS PRESENT: Chairman Lapp, Secretary Heck, Board members LeRoy Stoechr, Charles Stubley, Iselin and Resident Manager, Dorothy Henning.

Minutes from the June 11th. meeting was dispersed to board members and a motion was made by Stubley to approve the minutes as read, seconded by Stoechr and carried unanimously.

FINANCIAL REPORT:

Reserve Account balances as of April 30, 2009	
First Banking Center	\$ 92,428.39
M&I Bank	<u>\$ 26,666.99</u>
TOTAL	\$ 119,095.38

OCCUPANCY REPORT:

Manager Henning reported 15 on the waiting list for one bedroom units and 1 for a 2 bedroom unit. Application of next prospective tenant was discussed.

BUILDING AND MAINTENANCE:

- A final decision will be made at the August meeting for the heating and air conditioning contract bids for year 2009 -2010.
- Motion made by Heck, seconded by Stoechr to accept the lowest bid for roof replacement as specified in proposals for Phase I. Letter of acceptance to the contractor with the lowest bid will be sent after the August meeting along with letters to all contractors that bid on the project.
- Bills for the water damage in Phase II mechanical room were discussed and will be forwarded to the insurance company for payment.

COMMUNICATIONS:

NEW BUSINESS:

UNFINISHED BUSINESS:

- To date, by-law changes or amendments have not been received.

ADJOURNMENT:

There being no further business, motion to adjourn was made by Stoechr, seconded by Heck and carried unanimously. Meeting adjourned 7:40 P.M.

The next monthly meeting is scheduled for August 6, 2009.



Ralph Heck, Secretary